



# **AF PUBLISHING PROGRAM**



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**Manager**  
**HQ USAF/ILCXE**



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# Topics

- **Air Force Publishing**
- **Policy Defined**
- **Reasons for Policy**
- **Processes and Procedures Defined**
- **Roles and Responsibilities**
- **Current Initiatives**
- **Way Ahead**
- **HQ USAF/ILCXE POCs**



# ***Air Force Publishing***

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- **Publishing**
  - **Publications and Forms**
- **Creation through disposition**
- **Policy and execution**



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# Policy Defined

- **Statements of important, corporate-level direction which guide the *AF Publishing Program* decisions**
- **The framework connecting the ideas or principles of the *AF Publishing Program***
- **The bounds within which the *AF Publishing Program* will operate**



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# Reasons for Publishing Policy

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- To implement higher headquarters publications, P.L. E.O., U.S.C., DoD, etc.
- To provide focus for AF-wide action
- As a guidance for the behavior of the organization and its members
- To set mandatory coordination requirements
- To ensure official information is codified timely and appropriately
- To ensure efficient and timely dissemination of information
- For standardization of standards, structure, formats

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# ***Procedures and Processes Defined***

- The specific instructions on how and why to comply with a policy
- A series of steps conducted in a methodical order or manner
- An established, consistent way of completing a task, project, or program
- A course or series of actions, proceedings, or operations progressing to an end in an orderly and organized manner



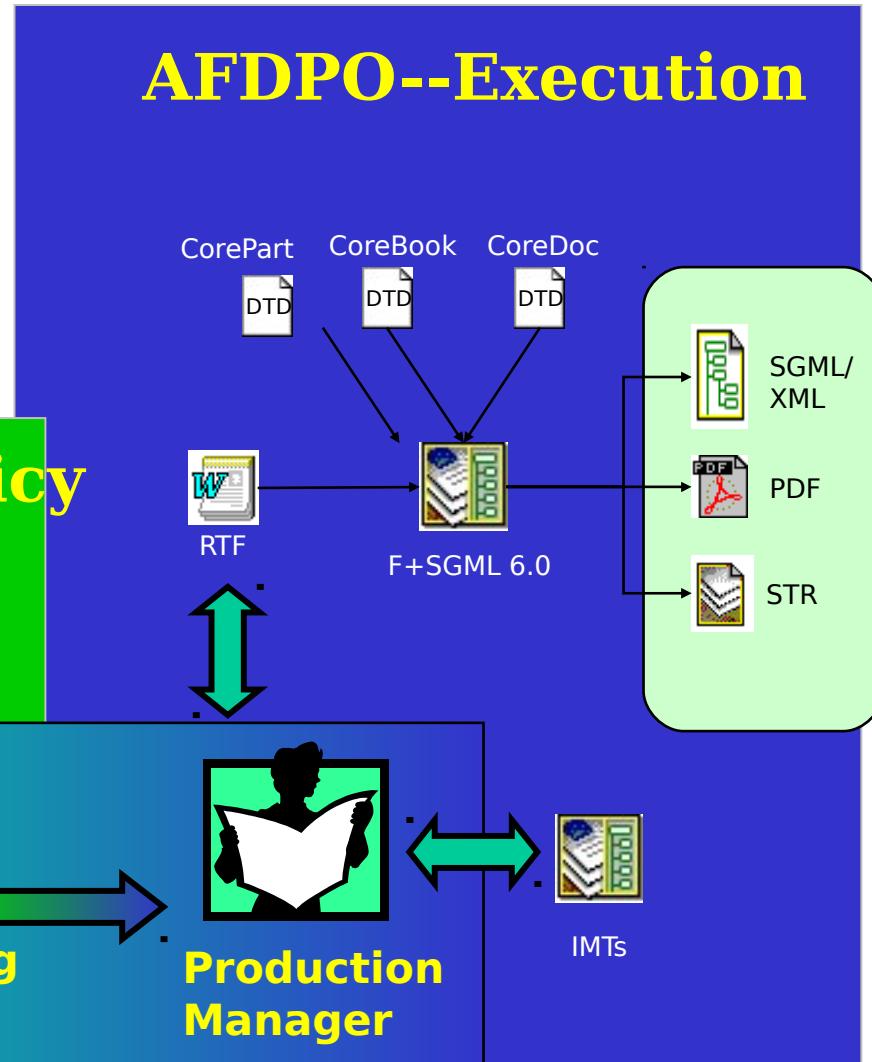
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# ***Publishing Roles and Responsibilities***

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- AF/ILC--Owns publishing policy
- AFDPO—Is responsible for implementing/executing the policy

# e-Publishing & Functional OPRs





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# *Current Initiatives*

- **AFI 33-360, Volume 1, *Air Force Publications Management Program***
  - **AF Form 673**
  - **Policy memos in the AF Pubs system**
  - **Policy Standards and Formats**
- **AFMAN 33-361, *Publishing Processes and Procedures***



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# *Current Initiatives*

- Publishing Program Strategic Plan and Implementation Plan
- IC 2002-2
- HQ USAF ILCXE/AFDPO weekly video teleconferences
- Air Force-wide briefing for OPRs



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# **Way Ahead**

- **Work closely with AFDPO/MAJCOM/FOA/DRU publishing managers**
- **Continue the effort to centralize AF publications/forms**
- **Develop process/procedure to include policy memos in AF Publishing system**
- **Continue to develop the front-end publications and forms templates/tool sets**
- **AF/ILCXE will, per quarter:**
  - **Visit one MAJCOM**
  - **Host VTC for MAJCOM publishing managers**



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# ***Points of Contact***

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# **Questions**





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# Other Concerns/Issues

- **INFOCON contacts**
  - **Exception contacts**
- **Mandatory Coordinations**
  - **HQ USAF/XPM now HQ USAF/DPM**
  - **Possible SAF/GC coordination**
- **Statutory and Regulatory Authority**



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# Other Concerns/Issues

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- Date change on basic pub due to IC
- Policy and execution issues
- AF Publishing web site inaccessibility
- Publishing Manager Designations